

## TENDER NOTICE

Sealed bids are invited from potential suppliers for the supply of following item (Furniture) for delivery at The Patent Office, Karachi.

s.no	Name of Item	Specification	Qty
1	Executive Table	Executive Table with Side Rack and Mobile Box, made in sheesham Kortex Gola sheesham Wood. Side Rack three Drawers with Lock & Keys along with System of Computer. Top 08 mm Glass, size (6 x 3).	01
2	Executive Table	Executive Table with Side Rack and Mobile Box, made in sheesham Kortex Gola sheesham Wood. Side Rack three Drawers with Lock & Keys along with System of Computer. Top 05 mm Glass, size (5 x 3).	14
3	Staff Table	Staff Table size 4 x 2-1/2 with Side Rack, made in sheesham Kortex. Side Rack 03 drawers with Lock & Keys. Side Rack Computer System installation.	24
4	Executive Revolving Chair High Back	Executive Revolving Chair High Back Base Wooden Wheels Taiwan and Hydraulic System Taiwan. Super quality leatherite Seat Molty Foam.	15
5	Revolving Chair Low Back	Executive Revolving Chair Low Back Base Steel, Wheels and Hydraulic System made in Taiwan, Super quality Leatherite, Seat & Back Molty Foam.	24
6	Visitor Chairs	Executive Visitor Chairs, Frame Super quality Steel Pipe, Seat & Back Super quality Leatherite and Molty Foam.	24

## **TERMS & CONDITIONS**

1. Quoted price must include all taxes and charges including delivery, loading, unloading and placing of furniture.
2. The Supplier should be registered with Income Tax and Sales Tax department and taxes will be as per rules.
3. The department reserves the right to accept or reject any or all bids or annul the procurement process at any time as per PPRA Rules.
4. A Bank Draft or Pay Order of 5% of the bid amount as Earnest Money should accompany the bid in favor of Director General IPO-Pakistan.
5. Certificate to the effect that the bidder has never been blacklisted in the past
6. Sample must be provide Those Bidders who qualified by The Technical Committee.
7. Furniture must be supplied within 10 days after issuance of work order.

The Quotations addressed to the undersigned should be submitted in the office of Controller, The Patent Office, IPO-Pakistan, Plot No. ST 1 & 2 New Broadcasting House, Behind KDA Civic Centre, Gulshan-e-Iqbal Block-14, Karachi, before **10:00 a.m.** on **08-06-2018**. The bids will be opened at **11:00 a.m.** on **08-06-2018**.

**Controller of Patent**

**The Patent Office**

**IPO-Pakistan Plot No. ST 1 & 2 New Broadcasting House, Behind KDA  
Civic Centre Gulshan-e-Iqbal, Block-14 Karachi**