

Government of Pakistan
IPO-Pakistan Trade Marks Registry Karachi

TENDER NOTICE FOR SUPPLY AND INSTALLATION OF AIR CONDITIONER UNITS

1. Sealed Tenders are invited from Tax Registered Firms for supply of Air Conditioner Units as under at IPO-Pakistan, Trade Marks Registry Karachi located at New Broad Casting House, Block-14 Gulshan-e-Iqbal, Karachi.

2. REQUIREMENTS: -

DESCRIPTION	QUANTITY	UNIT PRICE EXCLUDING TAX (Rs.)	UNIT PRICE INCLUDING TAX (Rs.)	TOTAL AMOUNT INCLUDING TAXES
1. Renowned Brand Air Conditioners (Cool only) 2. Split Type Air Conditioners 3. 2 ton & 1 ton 4. Auto Swing Auto Restart 5. Turnkey Installation including copper piping, installation, PVC drain piping, interconnected electrical wiring (copper), circuit breaker, gas charging testing & commissioning.	2 of 2- ton 8 of 1-ton			
ELECTRICAL WORKS	Quantity	Total Amount including Taxes		
Electrical Copper wiring from main burs bar at basement to first floor to fourth floor with proper circuit breakers and electrical panel with proper ducting. Electrical wiring Pakistan Cables /Allied Cables / or Equivalent (7.44).	One Job			

3. TERMS AND CONDITIONS

1. Sealed Tenders shall be submitted on the official letter head of the firm with office seal and signature.
2. The bidder must be a registered tax payer with FBR and taxes will be as per rules. Certificate to the effect that the bidder has never been blacklisted in the past must be attached.
3. A Bank Draft or Pay Order of 2 % of the bid amount as Earnest Money should accompany the PROPOSAL in favour of "Director General, IPO-Pakistan" (refundable to the unsuccessful bidders within a reasonable time). Earnest money of successful bidder will be retained till expiry of warranty period.

4. The rates offered should be valid for a period of three (03) months from the date of opening of tender. All rates will be firm & final and no variation whatsoever shall be acceptable within the above validity period.
5. The bidder must visit the building before quotation for assessment of electrical works.
6. Quoted prices shall be considered inclusive of all taxes, loading, unloading, installation and other costs as mentioned if not clearly mentioned in the bid.
7. All items must be **original** substandard items will be rejected.
8. Period of comprehensive warranties and maintenance with labor and material cost shall be as offered by the Manufacturer/Supplier. The supplier shall be responsible to provide “warranty cards” of the ACs to be supplied/installed. During the warranty period due to any reason, if the supplier failed to rectify the problem, IPO-Pakistan shall get repair the equipment or replace the defective parts thereof and forfeit the Bank Guarantee/retained values. The supplier will also be responsible for any electrical work require for proper installation and thereafter proper functioning of the ACs, therefore **prior to the submission of bids thorough survey of the site must be carried out in coordination with Registrar of Trade Marks Registry Karachi**. The charges for main electrical work must be quoted separately complete in all respects.
9. IPO-Pakistan takes no responsibility for delay, loss or non-receipt of bids sent by post/courier.
10. IPO-Pakistan reserves the right to accept or reject the bids or annul the procurement process at any time as per PPRA Rules and further reserves the right to increase or decrease the quantity of Air Conditioners.
11. The payment will be made upon submission of proper Invoice within 10-15 working days after delivery of ordered items/completion of services subject to the verification from IPO-Pakistan Team.

The quotes should reach the Registrar, Trade Marks Registry, IPO-Pakistan, Plot No. ST 1 & 2, New Broad Casting House, Behind KDA Civic Centre, Block-14 Gulshan-e-Iqbal, Karachi-75300, Pakistan. Tel: No. 99230538, before or on 20-06-2018.at 10:30 a.m. Bids will be opened at 11:00 a.m. on the same date in the office of the Registrar, Trade Marks Registry in the presence of bidders or their representatives who may choose to attend.

Tender Notice is also available at IPO-Pakistan’s website (www.ipo.gov.pk)

Registrar Trade Marks Registry
Plot No. ST 1 & 2, New Broad Casting House
Behind KDA Civic Centre, Block-14 Gulshan-e-Iqbal
Karachi-75300, Pakistan-Tel: 99230538