

**Request for Expression of Interest (EOI)
for E-Payment Services**

1. Intellectual Property Organization of Pakistan (IPO-Pakistan), a federal autonomous organization under the administrative control of Ministry of Commerce (MoC), Government of Pakistan invites Expression of Interest (EOI) from the Operators / E-Payment Service Providers (hereinafter referred as "Vendor"), for facilitation in collecting fee of IPO-Pakistan services through the following modes of collection but not limited to Alternate Delivery Channels (ADC):

SN	Alternate Delivery Channel (ADC)	Proposed Process
1.	Debit / Credit Card	Payment of application fee via Credit / Debit Card may be accepted by using vendor online interface which will be directly linked with online filing services offered at IPO website.
2.	Mobile Account (Wallet)	Payment of application fee via Vendor's Mobile Account, may be accepted by using vendor online interface which will be directly linked with online filing services offered at IPO website. Payment through Vendor's Mobile App may also be included.
3.	Voucher	Payment of application fee via Vendor's online Voucher generation may be accepted by using vendor online interface which will be directly linked with online filing services offered at IPO website. The voucher payment confirmation will be linked with online filing of application. A payment points/shops/ franchiser for the generated vouchers may be easily packable in the market.
4.	Online payments mechanism directly from bank account including ATM / interbank transfer etc.	The Payment of application fee via Online payments mechanism directly from bank account by using online bank Apps and / or ATM machine. The online transfer / fee payment confirmation will be linked with online filing of application.

2. The Vendor can offer any or all services listed above having proven experience of the same.
3. The e-payment solution of Vendor should be integrable with IPO Portal through APIs;
4. The e-payment solution must be supported by Management Information System (MIS) / interface to tally the balance transferred and confirmation of application fee.
5. The vendor will ensure the transfer of fee collected by the vendor, in to the specified bank account of IPO Pakistan maintained with National Bank of Pakistan on the same day but not later than 24 hours.

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6. The EOI must include at least the details about:
 - a. Any other ADCs (e.g. ATM, Mobile Banking, Internet Banking etc.) offered to IPO with its proposed process flow for IPO;
 - b. Transaction charges (inclusive of taxes) against different ADC modes offered by the Vendor;
 - c. Salient features of Vendor's Management Information System (MIS) to be offered;
 - d. Value proposition for IPO;
7. The selected Vendor(s) will be offered contract of one year for provision of fee collection services further extendable with mutual agreement.
8. EOI will be submitted for fee collection service for one year which will be renewable with mutual agreement.
9. Method of selection will be Quality and Cost.
10. The Vendors should be on Active Taxpayers List (ATL) of the Federal Board of Revenue.
11. The EOI prepared in accordance with the above instructions, must reach IPO-Pakistan Head Office: 3rd Floor, NTC-HQs Building, Attaturk Avenue (East), Sector G-5/2, Islamabad on or before **May 07, 2021 by 12:30 pm**. The EOI will be opened on the same day at **01:00pm** in presence of Vendor or their authorized representatives who choose to be present. This advertisement is also available on PPRA website at www.ppra.org.pk and www.ipo.gov.pk.

Director Admin
IPO Pakistan